

Lightroom Pre-meeting Session Feb 26, 2013

Key Lightroom Shortcut Keys

Select all images (grid view):

**Windows: CTRL A
Mac OS: CMD A**

Un-select images (grid view):

**Windows: CTRL D
Mac OS: CMD D**

Selecting contiguous images, Grid view:

Select first image

Hold shift key down and select last image

All images between first and last will be selected

Shortcut Displayed for each module (to remove view click in shortcut window):

**Windows: CTRL /
Mac OS: CMD /**

Helpful Website: http://help.adobe.com/en_US/lightroom/using

What we covered in LR Session 1:

Library vs Catalog vs Folders vs Collections ????

A brief discussion on Lightroom Import and LR Catalogs:

Multiple Catalogs vs A Single Catalog:

Creating and Managing Folders

Reviewing Images and Selecting Keepers

What we will cover in LR Session 2:

Organizing your photos so that they are easy to find

Using Filters on toolbar or using Filter Bar

Assigning Keywords (Upon Import, Keyword Panel or Paintbrush)

Organizing By Collections

Why Organize?

With today's digital technology we take a lot more pictures than we ever use, we need to get to the keepers easily and quickly

We may want to get all the pictures of our kids, grandkids, etc that cut across multiple folders - impossible without organization and some way to sort on them

What we need is a database - LR is a database

LR can Sort images based upon

- Keywords
- Star Ratings, Color Labels
- File type, Camera type, lens type, date taken, etc

Key Workspace Elements

Image Display Area

Toolbar (Contains Default Filters)

Filter Bar

Default Filters

Once you have assigned Star ratings, Color Labels and or Picks/Unpicks to images, you can sort on them using:

Default Filters found on the right hand side on the top of the Filmstrip

- Can sort on: Flags, Star ratings, Color Labels

If not shown, click on "Filter" and the Default Filters will appear.

Filters Bar:

Show or hide the Filter Bar (Above the Image Display Area):

Choose View > Show/Hide Filter Bar or press the \ key to toggle the toolbar on or off.

The Library Filter bar at the top of the Grid view of the Library module offers three modes for filtering photos:

Text, Attribute, and Metadata

Keywords:

You Can assign upon import

You Can assign using Right “Keywording” Panel

You can use Spray Can located on left side of toolbar

Collections:

Regular collection

A group of any photos you choose to put in a group.

- 1.** In the Grid view, select photos and Click the Plus icon (+) in the Collections panel and choose Create Collection.
- 2.** In the Create Collection dialog box, type a name in the Collection box.
- 3.** If you want the collection to be part of a collection set, choose it from the Set menu. Otherwise, choose None.
- 4.** Select the Include Selected Photos option.

Click Create.

Smart collections:

Collections based on rules that you define.

- 1** In the Library module: Click the Plus icon (+) in the Collections panel and choose Create Smart Collection.
- 2** In the Create Smart Collection dialog box, type a name for your smart collection.
- 3** If you want the smart collection to be part of an existing set, choose the set from the Set menu. Otherwise, choose None.
- 4** Specify the rules for the smart collection by choosing options from the pop-up menu.